WINDSOR SEVERANCE FIRE RESCUE

100 N. 7th Street • Windsor • Colorado • 80550
970-686-2626

REGULAR BOARD MEETING
100 N 7th St
Wednesday, October 14, 2026 / 6:00pm

MEETING MINUTES

I. CALL TO ORDER

a. Pledge of Allegiance

II. ROLL CALL

a. Board Directors Rosen, Hansen, Lutz, Medhurst (joined at 18:09), and Rea. Deputy Chief of Administration Dykstra, Deputy Chief of Operations Jaques, JVG Financial Account Manager Dominic Filosa, Chief Friedrichsen, Logistics Manager Travis Chapman, and members of the public were present at the meeting.

III. APPROVAL OF AGENDA

a. Director Lutz submits a motion to approve the agenda as presented, Director Hansen seconds, all "Aye". Approved.

IV. REGULAR BOARD MEETING

a. Public Forum:

i. Public Comments

This portion of the meeting is provided to allow the public to present comments or concerns not listed/related on the agenda. The public may speak on any agenda item during the meeting at the onset of the agenda item. The public comment period will be limited to three (3) minutes. Respectful communication is welcomed; outbursts, interruptions, and personal attacks will not be tolerated. Interaction with the Board of Directors is inappropriate. If further discussion is needed, the topic or concern may be placed on a future agenda.

1. Public Comments

Town of Severance board liaison stated that the Town has been working on the budget. No other new topics.

Local 4845 President provided an update on activities related to the ballot measure.

A resident from Good Samaritan spoke about the ballot measure and interactions that he has had with other residents.

b. Consent Agenda – Discussion/Possible Actions:
The Consent Agenda is intended to allow the Board to spend its time and energy on the important items on a length agenda. Administration recommends approval of the Consent Agenda. Anyone may request an item on this agenda to be "pulled" off the Consent Agenda and considered separately. Agenda items pulled from the Consent Agenda will be considered separately under Pulled Consent Items. Items remaining on the Consent Agenda will be approved by the Board with one vote. The Consent Agenda consists of items of no perceived controversy and routine administrative actions.

i. September 9, 2026, Regular Meeting Minutes

Director Lutz submits a motion to approve the Consent Agenda, Director Rosen seconds, all "Aye". Approved.

c. Financial Report and Updates

i. Discussion/Possible Action: Approval of September 2026 Monthly Financial Report/Bill Ratification

JVG Account Manager Dominic Filosa recapped key points for September 2026: Total Revenue for September was $448,873 which is $107,465 over budget; Tax Levy Revenue for September was $222,776, which is $78,077 over budget driven by over
collection of taxes for the period; Non-Tax Levy Revenue for September is $226,097, which is $29,389 over budget driven by Plan Reviews & Inspections; Total Expenses for September were $1,083,493, which is $195,465 under budget; Personnel Costs under budget by $84,950, driven by overtime wages and regular wages; Managerial Expenses under budget by $72,813, driven by HR outside personnel costs not realized in the current year; Total Revenue Year-to-Date is $16,907,693, which is under budget by $274,268; Total Expenses Year-to-Date is $10,511,289, which is $986,917 under budget; Total Unrestricted Cash is $13,518,541, which is $2,751,971 more than this time last year. Expenses: Personnel at 85%, Operational at 8%, and Managerial and Grant at 7%; currently at 66% of budget through September with 34% remaining.

Director Lutz submits a motion to approve the September 2026 Monthly Financial Report/Bill Ratification, Director Hansen seconds, all "Aye". Approved.

ii. Information: 2027 Budget Presentation

Dominic Filosa from JVG presented the first draft of the 2027 budget and timeline to completing the budget.

iii. Discussion/Possible Action: Confirm Date for Budget Hearing

Director Lutz makes a motion to set the budget hearing date for December 9, 2026, at 6:00pm, Director Rosen seconds, all "Aye". Approved.

d. District Update

i. Deputy Chief Jaques provided an update on operation activities and events. Chief Jaques also shared a few items from Chief Angermuller's Chief report in his absence.

ii. Logistics Manager Chapman shared information regarding the new engine, sale of the old engine, and delivery status of the SOT box truck. He also shared some information regarding some donations that we will be receiving from some private companies in our district.

iii. Chief Friedrichsen provided an update on CRRD division activities, including fire prevention month. Hayley Carson was accepted to present at the Excellence Conference next year. The Weld County Fire Code committee met and are making plans for future meetings. For September we had 2 fire sprinkler saves in the district.

iv. Deputy Chief Dykstra shared an update on administrative activities including budget planning, policy updates, and preparing for employee open enrollment.

e. Old Business

President Rosen asked about dispatch response times. Deputy Chief Jaques provided an update on activities and next steps to continue to address the concerns.

f. New Business

i. Discussion/Possible Action: Declare 2014 Ford Expedition Surplus

Director Lutz submits a motion to declare the 2014 Ford Expedition Surplus,

Director Hansen seconds, all "Aye". Approved.

ii. Discussion/Possible Action: Approve Funding for $2.5M for Phase I of Training Center

Logistics Manager Chapman, representatives from Level 5, Infusion Architects, and Fransen Pittman provided an update on the construction and timeline for Phase 1 of the training center. Questions about the timeline, costs, and other potential concerns were discussed and addressed.

Director Lutz submits a motion to Approve the Expenditure of $2,500,000 to proceed with Phase 1 of the WSFR Training Center Development Project, Director Rosen seconds, 4 "Aye" and 1 "Nay".

g. Board of Directors Items

i. Information Only: Reminder - November's Pension and Regular Board Meetings are Thursday, November 12

V. ADJOURNMENT

Director Lutz submits a motion to adjourn the October 2026 Regular Board Meeting, and Director Rosen seconds. All "aye". Approved.