



# WINDSOR SEVERANCE FIRE RESCUE

100 N. 7<sup>th</sup> Street • Windsor • Colorado • 80550  
970-686-2626

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## REGULAR BOARD MEETING

100 N 7<sup>th</sup> St

Wednesday, May 13, 2026 / Immediately Following Pension Meeting

### MEETING MINUTES

#### I. CALL TO ORDER

- a. Pledge of Allegiance

#### II. ROLL CALL

- a. Board Directors Rosen, Lutz, Hansen, and Medhurst. Director Rea was absent. Chief Angermuller, Deputy Chief of Administration Dykstra, JVG Financial Director Gabe Buldra, Logistics Manager Travis Chapman, and members of the public were present at the meeting.

#### III. APPROVAL OF AGENDA

- a. Director Medhurst submits a motion to approve the agenda as presented, Director Hansen seconds, all "Aye". Approved.

#### IV. REGULAR BOARD MEETING

- a. Public Forum:

- i. Public Comments

*This portion of the meeting is provided to allow the public to present comments or concerns not listed/related on the agenda. The public may speak on any agenda item during the meeting at the onset of the agenda item. The public comment period will be limited to three (3) minutes. Respectful communication is welcomed; outbursts, interruptions, and personal attacks will not be tolerated. Interaction with the Board of Directors is inappropriate. If further discussion is needed, the topic or concern may be placed on a future agenda.*

1. Public Comments – None

- b. Consent Agenda – Discussion/Possible Actions:

*The Consent Agenda is intended to allow the Board to spend its time and energy on the important items on a length agenda. Administration recommends approval of the Consent Agenda. Anyone may request an item on this agenda to be "pulled" off the Consent Agenda and considered separately. Agenda items pulled from the Consent Agenda will be considered separately under Pulled Consent Items. Items remaining on the Consent Agenda will be*



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*approved by the Board with one vote. The Consent Agenda consists of items of no perceived controversy and routine administrative actions.*

- i. April 8, 2026, Regular Meeting Minutes
- ii. April 29, 2026, Special Meeting Minutes

Director Lutz submits a motion to approve the Consent Agenda, Director Hansen seconds, all "Aye". Approved.

### c. Financial Report and Updates

- i. Discussion/Possible Action: Approval of April 2026 Monthly Financial Report/Bill Ratification

JVG Financial Director Gabe Buldra recapped key points for April 2026: Total Revenue for April was \$1,141,955 which is \$103,204 over budget; Tax Levy Revenue for April was \$1,068,526, which is \$99,483 over budget driven by over collection of taxes for the period; Non-Tax Levy Revenue for April is \$73,429, which is \$3,721 over budget; Total Expenses for April were \$1,448,140, which is \$149,593 under budget; Personnel Costs under budget by \$73,666, driven by regular wages and overtime wages; Vehicles & Equipment under budget by \$33,804, driven by PPE costs being less than what was anticipated; Total Revenue Year-to-Date is \$5,475,781, which is over budget by \$554,244; Total Expenses Year-to-Date is \$4,513,461, which is \$513,662 under budget; Total Cash is \$25,528,883, which is \$439,082 more than this time last year. Expenses: Personnel at 90%, Operational at 5%, and Managerial and Grant at 5%; currently at 28% of budget through April with 72% remaining.

Director Lutz submits a motion to approve the April 2026 Monthly Financial Report/Bill Ratification, Director Hansen seconds, all "Aye". Approved.

- ii. Audit Update

Financial Director Gabe Buldra provided an update on the progress of the annual audit.



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- iii. Discussion/Possible Action: Approve Updated FIN-1322 Travel for Meetings and Training Policy

Director Lutz submits a motion to approve the updated FIN-1322 Travel for Meetings and Training Policy, Director Rosen seconds, all "Aye". Approved.

d. District Update

Logistics Manager Chapman provided an update on fleet activities and other logistics activities.

Outreach Manager Hayley Carson provided an update on Community Education and Outreach activities over the last 30 days.

Chief Angermuller recognized Dan Lowe and the museum docents for all of the work they do at the fire museum.

Brooke Kardos from Level 5 Collaboration presented the current drawing of the training center and answered questions from the board regarding the project.

e. Old Business

f. New Business

- i. Discussion/Possible Action: Declare Engine 2012-1 Surplus

Director Lutz submits a motion to declare SVI Engine 2012-1 Surplus, Director Rosen seconds, all "Aye". Approved.

- ii. Discussion/Possible Action: Approve P02026-83 to Elevated Fire Service for \$72,922.92 for Upfitting of Box Truck

Director Lutz submits a motion to approve Purchase Order 2026-83 to Elevated Fire Service Not to Exceed \$75,000 for Upfitting of 2018 International 4400 Box Truck, Director Medhurst seconds, all "Aye".

- iii. Discussion/Possible Action: Presentation of Survey Results by Magellan

Ryan Winger from Magellan presented the results of the community survey and answered questions from the board and staff members.

Sara O'Keefe and David Blakely Bryan from Public Alignment presented a public education proposal and answered questions from the board and staff members.



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**g. Board of Directors Items**

- i. Discussion/Possible Action: Approve Consideration to Take Part in Coordinated Election November 3, 2026
- ii. Discussion/Possible Action: Approve Purchase Order 2026-84 to Public Alignment Communication for \$79,837

Director Lutz submits a motion to approve Purchase Order 2026-84 to Public Alignment Communication for \$79,837 for Creating Community Support for Upcoming November 2026 Election, Director Medhurst seconds, all "Aye".

**V. ADJOURNMENT**

Director Lutz submits a motion to adjourn the May 2026 Regular Board Meeting, and Director Medhurst seconds. All "aye". Approved.