



WINDSOR SEVERANCE FIRE RESCUE

100 N. 7th Street • Windsor • Colorado • 80550
970-686-2626

REGULAR BOARD MEETING

100 N 7th St

Wednesday, January 14, 2026 / 6:00pm

MEETING MINUTES

I. CALL TO ORDER

- a. Pledge of Allegiance

II. ROLL CALL

- a. Board Directors Rosen, Medhurst, Lutz, Hansen, and Rea. Chief Angermuller, Deputy Chief of Administration Dykstra, Chief Greer, JVG Financial Representative Dominic Filosa, Logistics Manager Travis Chapman, and members of the public were present at the meeting.

III. APPROVAL OF AGENDA

- a. Director Rosen submits a motion to approve the agenda as presented, Director Hansen seconds, all "Aye". Approved.

IV. REGULAR BOARD MEETING

- a. Public Forum:

- i. Public Comments

This portion of the meeting is provided to allow the public to present comments or concerns not listed/related on the agenda. The public may speak on any agenda item during the meeting at the onset of the agenda item. The public comment period will be limited to three (3) minutes. Respectful communication is welcomed; outbursts, interruptions, and personal attacks will not be tolerated. Interaction with the Board of Directors is inappropriate. If further discussion is needed, the topic or concern may be placed on a future agenda.

1. Public Comments – None

- b. Consent Agenda – Discussion/Possible Actions:

The Consent Agenda is intended to allow the Board to spend its time and energy on the important items on a length agenda. Administration recommends approval of the Consent Agenda. Anyone may request an item on this agenda to be "pulled" off the Consent Agenda and considered separately. Agenda items pulled from the Consent Agenda will be considered separately under Pulled Consent Items. Items remaining on the Consent Agenda will be



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approved by the Board with one vote. The Consent Agenda consists of items of no perceived controversy and routine administrative actions.

- i. December 10, 2025, Regular Meeting Minutes
- ii. December 17, 2025, Special Meeting Minutes
- iii. Resolution 2026-01 Adopting Regular Monthly Meeting Posting Locations

Director Rose submits a motion to approve the Consent Agenda, Director Lutz seconds, all "Aye". Approved.

c. Financial Report and Updates

- i. Discussion/Possible Action: Approval of December 2025 Monthly Financial Report/Bill Ratification

JVG Financial Representative Dominic Filosa recapped key points for December 2025: Total Revenue for December was \$320,979 which is \$672,646 under budget; Tax Levy Revenue for December was \$95,534, which is \$12,384 under budget driven by under collection of taxes for the period; Non-Tax Levy Revenue for December is \$225,444, which is \$660,262 under budget, driven by grant revenues; Total Expenses for December were \$1,010,878, which is \$529,410 under budget; Managerial Expenses under budget by \$44,641, driven by election costs; Personnel Costs under budget by \$31,227, driven by overtime wages and related benefits costs; Total Revenue Year-to-Date is \$16,415,698, which is under budget by \$910,361; Total Expenses Year-to-Date is \$13,969,843, which is \$992,497 under budget; Total Cash is \$25,403,848, which is \$160,869 less than this time last year. Expenses: Personnel was at 84%, Operational at 10%, and Managerial at 6%; currently at 93% of budget through December with 7% remaining.

Director Rosen submits a motion to approve the December 2025 Monthly Financial Report/Bill Ratification, Director Rea seconds, all "Aye". Approved.

- ii. Discussion/Possible Action: Presentation by Level5 Collaborative – Dan Spykstra
Dan Spykstra presented an updated conceptual site plan for the training center. The plan includes minimizing the sitework and removing 2000 sqft from the classroom building. With these changes, Dan thought that the project could be completed within budget. Staff requested direction from the board on how to proceed with the project. The direction from the board was to continue with the next steps in planning for the construction.



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iii. Discussion/Possible Action: Capital Purchases

No capital purchases to discuss

d. District Update

Chief Greer provided an update on the training division.

Logistics Manager Travis Chapman provided an update on the pre-build for the new engine and staff vehicles that have been purchased.

Chief Dykstra provided an update on administrative activities and recognized Ruthie Knief for her efforts with the first payroll process of the year. He also recognized Cierra Will for taking the board meeting minutes and board prep work over the last few years.

Chief Angermuller provided a quick review of the EMS response data and highlighted some areas from his administration report.

e. Old Business

No old business

f. New Business

- i. Discussion/Possible Action: Approve Declaration of Exclusion of the Schmerge Annexation and Kinnison Annexation from WSFPD

Director Lutz submits a motion to acknowledge the petition for the exclusion of the Schmerge and Kinnison parcels in the application from Windsor-Severance Fire Protection District, Director Rea seconds, all "Aye". Approved.

g. Board of Directors Items

No items

V. ADJOURNMENT

Director Lutz submits a motion to adjourn the January 2026 Regular Board Meeting, Director Medhurst seconds. All "aye". Approved.