



# WINDSOR SEVERANCE FIRE RESCUE

100 N. 7<sup>th</sup> Street • Windsor • Colorado • 80550  
970-686-2626

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## REGULAR BOARD MEETING

100 N 7<sup>th</sup> St

Wednesday, July 9, 2025 / 6:00pm

### MEETING MINUTES

#### I. CALL TO ORDER

- a. Pledge of Allegiance

#### II. ROLL CALL

- a. Board Directors Rosen, Medhurst, Lutz (absent and excused), Hansen, and Rea (absent and excused). Chief Angermuller, Deputy Chief of Administration Jeff Dykstra, Chief Friedrichsen, JVG Account Manager Dom Filosa, Cierra Will, and members of the public were present at the meeting.

#### III. APPROVAL OF AGENDA

Director Hansen submits a motion to approve the agenda as presented, Director Medhurst seconds, all "Aye". Approved.

#### IV. REGULAR BOARD MEETING

- a. Public Forum:

- i. Public Comments

*This portion of the meeting is provided to allow the public to present comments or concerns not listed/related on the agenda. The public may speak on any agenda item during the meeting at the onset of the agenda item. The public comment period will be limited to three (3) minutes. Respectful communication is welcomed; outbursts, interruptions, and personal attacks will not be tolerated. Interaction with the Board of Directors is inappropriate. If further discussion is needed, the topic or concern may be placed on a future agenda.*

1. No Public Comment

- b. Consent Agenda – Discussion/Possible Actions:

*The Consent Agenda is intended to allow the Board to spend its time and energy on the important items on a lengthy agenda. Administration recommends approval of the Consent Agenda. Anyone may request an item on this agenda to be "pulled" off the Consent Agenda and considered separately. Agenda items pulled from the Consent Agenda will be considered separately under Pulled Consent Items. Items remaining on the Consent Agenda will be*



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*approved by the Board with one vote. The Consent Agenda consists of items of no perceived controversy and routine administrative actions.*

- i. June 11, 2025, Regular Meeting Minutes

Director Medhurst submits a motion to approve the Consent Agenda, Director Hansen seconds, all "Aye". Approved.

### c. Financial Report and Updates

- i. Discussion/Possible Action: Approval of June 2025 Monthly Financial Report/Bill Ratification

JVG Financial Director Gabe Buldra recapped key points for June 2025: Total Revenue for June was \$1,041,786 which is \$213,386 over budget; Tax Levy Revenue for June was \$803,837, which is \$170,547 over budget driven by over collection of taxes for the period; Non-Tax Levy Revenue for June is \$237,949, which is \$42,839 over budget driven by plan reviews & inspections; Total Expenses for June were \$1,005,607, which is \$138,883 under budget; Personnel Costs under budget by \$52,861, driven by regular and overtime wages; Vehicles & Equipment Expenses under budget by \$58,208, driven by less than anticipated PPE costs; Total Revenue Year-to-Date is \$12,272,124, which is under budget by \$501,119; Total Expenses Year-to-Date is \$6,929,918, which is \$434,248 under budget; Total Cash is \$29,912,783, which is \$2,339,047 more than this time last year. Expenses: Personnel was at 84%, Operational at 9%, and Managerial at 7%; currently at 46% of budget through June with 54% remaining.

Director Hansen submits a motion to approve the June 2025 Monthly Financial Report/Bill Ratification, Director Medhurst seconds, all "Aye". Approved.

- ii. Discussion/Possible Action: Approval of 2024 WSFR Annual Comprehensive Financial Report

Director Rosen submits a motion to approve the 2024 WSFR Annual Comprehensive Financial Report as presented, Director Medhurst seconds, all "Aye". Approved.

- iii. Information: 2026 Budget Preparations and Process

Chief Dykstra said that budget worksheets are being prepared and will be assigned



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to staff next week. The first draft of worksheets will be due by mid-August. Final budget approval is expected at the December board meeting. The board expressed their appreciation for all of the hard work from staff to prepare the budgets.

### d. District Update

Mike Warne from Synergy presented a portfolio update. Investments are performing as expected.

Chief Angermuller thanked Hayley Carson for her work putting together the Annual Family Picnic. She also led the process of writing an article on the Dive Rescue team for the Windsor Magazine. The board expressed their appreciation for her work.

Chief Angermuller expressed his gratitude for the response from mutual aid districts at the Chimney Park fire. He appreciates the hard work from both WSFR and mutual aid crews.

Chief Angermuller presented the UCHHealth response report. They are maintaining at least 90% or higher compliance.

Windsor PD has been granted space for their personnel to work at Station 4 during the 7<sup>th</sup> St. road closure.

Chief Dykstra presented an update from HR Manager Pearson that she has kicked off the process with ILG for the fire chief performance review. ILG will send out surveys to the board and staff and conduct interviews. A final review is expected to be completed by the October board meeting. It is recommended to schedule a special board meeting to review the evaluation.

### e. Old Business

### f. New Business

#### i. Information/Discussion: Wildland Resiliency Code

Chief Friedrichsen said the code needs to be adopted by April 1 and be enforced by July 1 or within 3 months after adoption, whichever is sooner. She is working with the Town to coordinate the code adoption.



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- ii. Discussion/Possible Action: Approve Letters to Weld and Larimer Counties to Enforce Fire Code

Chief Friedrichsen presented the letters to the board and requested the board approve and sign to present to Weld and Larimer counties.

Director Medhurst submits a motion to approve letters to Weld and Larimer Counties to allow WSFR to Enforce Fire Code, Director Rosen seconds, all "Aye". Approved.

- g. Board of Directors Items

Director Rosen informed the board that Chief Angermuller and Chief Dykstra will be at a conference at the time of the next board meeting, so the board meeting may need to be rescheduled to August 6.

### V. ADJOURNMENT

- a. Director Hansen submits a motion to adjourn the July 2025 Regular Board Meeting, Director Medhurst seconds. All "aye". Approved.