



WINDSOR SEVERANCE FIRE RESCUE

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POSITION TITLE:	PART-TIME FIREFIGHTER/EMT BASIC
REPORTS TO:	LIEUTENANT
EMPLOYMENT STATUS:	NON-EXEMPT
DEPARTMENT:	OPERATIONS
SCHEDULE:	96 - 120 HOURS PER MONTH

Under the Lieutenant's general supervision, the Firefighter/EMT provides direct services, such as protecting life and property by operating in a firefighting and rescue capacity during various emergencies such as fires, technical rescues, medical emergencies, hazardous material releases, disaster operations, and any other emergency that presents a risk to the public individually and as part of a team.

Additional Firefighter/EMT duties include providing company-level fire safety inspections, child passenger car seat checks, and installations, and community outreach education to all age groups from small children to the elderly. WSFR Firefighters are heavily involved in our community. While there are routine and essential duties, no day is the same, from day-long training sessions to assisting in finding a lost child, or reading to classrooms at an elementary school, all are within the expectations of WSFR personnel.

Part-time firefighters will be assigned to a shift and generally work one 24-hour shift per week.

ESSENTIAL DUTIES:

As an All-Hazards Fire/Rescue organization, WSFR Firefighter/EMTs must prepare for response to a wide variety of emergency and non-emergency situations.

Daily Essential Duties:

- Report for duty, allowing adequate time to be ready to work at the start of a scheduled shift. Be rested, nourished, hydrated, and prepared physically and mentally to handle challenging, complex, and occasionally hazardous and stressful duties.
- Immediately perform a prioritized and complete safety and functional check of essential equipment such as Personal Protective Gear, SCBA, and assigned apparatus and equipment according to the company officer's established procedure or direction. Notify the company officer of any conditions requiring repair or maintenance; ensure that the inventory of supplies and equipment is complete, and that apparatus, equipment, and records are maintained and in good order.
- Obtain daily shift information for situational awareness to include weather, special events, staffing issues, and priorities set forth by the company officer or Chief officer staff.

- Perform other daily, scheduled, or necessary station maintenance on all facilities and other equipment.
- Leave all apparatus, facilities, and equipment stocked and in working order for the next shift. Assure all discovered deficiencies are addressed and/or reported per policy and procedure.

Other Scheduled Duties:

- All stations have scheduled duties for secondary apparatus/vehicle checks, cleaning, and maintenance. The Firefighter/EMT will know and comply with these duties timed with the Company Officer's direction.
- All Companies have scheduled Fire and EMS training, which varies widely in focus and type. The Firefighter/EMT will "train like your life depends on it" and demonstrate WSFR values during all training sessions.

Examples of Essential Duties and Tasks on Assignments/Calls for Assistance; Emergency Medical Services:

- Demonstrates a working knowledge of WSFR's Medical Protocols, Procedures, and Practices.
- The Firefighter/EMT will respond to medical emergencies and provide pre-hospital care to victims of injury or illness.
- Makes medical decisions based on direction by personnel with higher medical certification, standing orders, protocols, and orders from on-line and off-line medical direction.
- Will treat every citizen with dignity and respect regardless of their race, religion, etc.
- Willfully know, understand, and remain within the scope of practice determined for various certification levels by the State of Colorado. Further, Firefighters/EMTs with advanced certifications will remain within the scope of practice outlined by administration and protocol contained in the letter of conditions.
- Will be qualified and able to safely drive an ambulance to the receiving facility when requested.

Examples of Essential Duties on Assignments/Calls for Assistance; Fire/Rescue:

- Demonstrates comprehensive knowledge of WSFR's Playbook, Policies, and Procedures relating to Fire Ground Operations.
- Performs firefighting activities, including driving fire apparatuses. The firefighter is qualified to drive, operate pumps and related equipment, lay hose, and perform fire combat, containment, and extinguishment tasks.
- Safely and efficiently operates extrication tools and equipment.
- Demonstrates sound judgment and remains calm and able to perform independently or as directed by a superior officer in accomplishing fire ground tasks.
- Acts as a high-performing team member using closed-loop communications and reconfirming orders and questioning unsafe orders.

- Understands and remains current with the assigned role in the Incident Command System, and Incident Management systems of WSFR and other automatic aid agencies.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Ethical Conduct
- Teaching One-on-One
- Stress Management/Composure
- Problem Solving/Analysis
- Communication Proficiency
- Strategic Thinking
- Teamwork Orientation
- Diversity and Inclusion

PHYSICAL DEMANDS:

Physical demands described herein are representative of those duties and tasks that may be required of the employee to perform essential functions successfully and shall include but not be limited to the following:

- Wearing personal protective clothing (turnouts) and a SCBA; perform firefighting tasks such as hose line operations, extensive crawling, lifting, and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry, etc.
- Wearing personal protective clothing (turnouts) and a SCBA; the employee is expected to complete tasks while wearing turn-outs and a SCBA weighing at least 50 pounds or more and carrying equipment/tools weighing an additional 20 to 40 lbs. Additional tasks while wearing turn-outs and a SCBA will include advancing water-filled hose lines up to 2½ inches in diameter from fire apparatus to occupancy, approximately 200 feet, which can involve negotiating multiple flights of stairs, ladders, and other obstacles, including extensive crawling.
- Wearing personal protective clothing (turnouts) and a SCBA; the employee will be required to climb 3 or more flights of stairs and accomplish searching, finding, and rescue-dragging/carrying victims, ranging from newborns to adults weighing over 200 pounds to safety despite hazardous conditions and low visibility.
- Employees will be required to perform EMS and rescue operations that require prolonged periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medication and with limited hydration.
- Specific vision abilities required by this job include close, distance, color, peripheral, depth perception, and the ability to adjust focus. In addition to performing the above-listed job tasks and duties, the employee is frequently asked to stand, sit, walk, talk, hear, stoop, kneel, crouch, or crawl.

WORK ENVIRONMENT:

While performing the duties of this job, the employee regularly works in outside weather conditions, including temperature extremes, during the day and night shifts. Work is often performed in emergency and stressful situations. The individual is exposed to loud noises, confined spaces, and hazards associated with fighting fires and rendering emergency

medical assistance, including biohazards, smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents, and oils.

The employee occasionally works near moving mechanical parts in high, precarious places and is occasionally exposed to wet or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. It is reasonably anticipated that the individual will be exposed to blood-borne pathogens and other infectious materials in the course of duties. Shift lengths are occasionally extended due to emergency conditions, and occasionally emergency call-backs are necessary to serve the needs of the community.

MINIMUM QUALIFICATIONS:

- Minimum of 18 years of age
- High school diploma or GED
- Eligibility to work in the U.S.
- Valid driver's license with an acceptable driving record
- State of Colorado and/or National Registry EMT-Basic (or higher) certification
- State of Colorado Firefighter I certification
- State of Colorado Hazmat Operations certification
- Current CPR certification (AHA BLS Provider or equivalent)
- Current Candidate Physical Agility Test (CPAT) certificate
- NIMS 100, 200, 700, 800

The above statements listed in this job description are intended only as illustrations of the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel classified in this position. This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

ACCEPTANCE:

I have received and understand the essential duties and other requirements of my position as stated in the above job description. I am able to perform these essential duties with or without reasonable accommodations.

Signature of Employee

Date